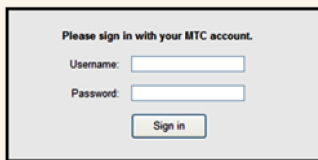


To log in or register, please visit: [www.MyTrainingConnection.com](http://www.MyTrainingConnection.com)

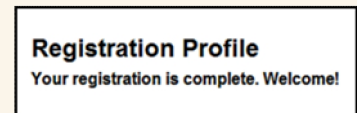
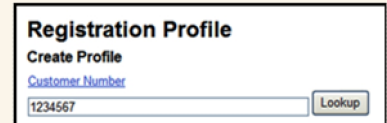
## To log in:

1. Click ***Sign in.***
2. Enter your username and password and click ***Sign in.***



## To register:

1. Click ***Register.***
2. Enter your Customer Number in the field and click ***Lookup.***
3. Enter your information in the required fields and click ***Create Profile.***
4. A confirmation message will appear at the top of your profile to let you know your registration is complete.

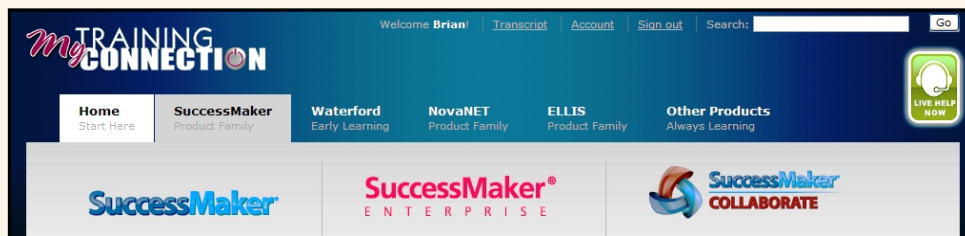


**Please Note:** All live events will appear in the time zone that you selected during your registration process. However, you can update your profile information at anytime by clicking on ***Account*** at the top of the main menu.

If you need assistance with your Customer Number, please contact Customer Service at: 888-827-0772.

Be sure to accurately complete your user profile registration information. This information will be utilized in your personal transcript within MTC. Each training activity that you complete on MTC will be recorded in your transcript. Transcripts can be submitted to your district for staff development credits by printing and/or emailing. You can access your transcript at anytime by clicking on ***Transcript*** at the top of the main menu.

Once you are registered and logged in, select your product family from the home page to navigate to the available On-Demand Tutorials, Live Interactive Webinars, and numerous training resources.





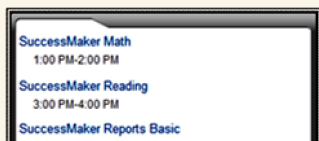
## Minutes to Mastery

M2M modules are 5-15 minutes in length and provide a series of more detailed product tutorials for both curriculum and management system features and tasks.



## Seconds to Success

S2S modules are 90-120 seconds in length and provide quick tutorials for basic management system features and tasks related to your product.



## Live Webinars

Webinars are 1 hour in length and offer an array of session topics hosted by a Training Specialist. Offerings include more advanced training on the curriculum and management system.



## Live Chat/Email Support

Need Help? Get expert answers to your specific digital product questions instantly via our new Live Chat and Email Support features.



## FLEX Scheduling

Select any of the available time slots to submit a request for your school's personalized live training session. You set the topic and identify the participants! MTC will provide the Training Specialist to custom tailor a session to your specific needs.



## Course Catalog

### Scope and Sequence

Find out which courses you should be completing... and when! The Scope and Sequence provides learning objectives and delivery options for all MTC offerings. Use Course Catalogs to easily locate descriptions and session times for each Live Webinar.